



Putnam County Industrial Development Agency

Putnam County Office Building
40 Gleneida Avenue, 2nd Floor
Carmel, NY 10512

845 808-1075 www.putnamida.com

Agenda – Board Meeting – December 11, 2017

Open Meeting – Immediately after Audit Committee Meeting, Room 202, 40 Gleneida Avenue,
Carmel, New York

Roll Call:

Treasurer's (Bill Carlin/Bill Nulk) Report:

Authorize 2017 Independent Audit (reviewed and accepted by Audit Committee)

Chairman's (Bill Nulk) Report:

D&O Insurance renewal – due in February

Status of “alignment” of PC IDA with PC Planning Dept. and PC EDC

NYS EDC Developers Conference – Jan. 31, 2018, Albany

Consultant's (Teri's) Items:

1. We are approaching PARIS reporting time. We should set a schedule for sending out letters to Projects requesting information on employment and amount of sales tax taken during 2017.
2. PILOTs—need information of assessments with PILOT and amount if there was no PILOT – state wants to know how the amount of the abatements for each project.
3. The Audit of 2017 must be completed by first week in March. See above
4. Invoices for lease for past year (we will be sending out past invoices shortly). Butterfield pending
5. Hold Annual meeting and elections—appoint nominating committee Schedule for Jan. 8, 2018
6. focus on appoint of 5th member and possibly going to 7 members
Cook, Karlsson, Tamagna,
7. Readopt all policies, UTEP, By-Laws, etc. Committees should review them and make recommendations to adopt as is. Review Documents on website.
8. have board members actually visited our PARIS reports?
Log-ins required? <http://www.osc.state.ny.us/portal/>

Adjourn:



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