

**PUTNAM COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
**34 Gleneida Avenue**  
**Carmel, New York 10512**  
**(845) 228-8066**  
**(845) 225-0311 (fax)**

**AGENDA FOR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**WEDNESDAY, JANUARY 25, 2012**  
**5:30 P.M.**

1. Call To Order
2. Audit Committee Report – Review & approve recommendations developed at the December 21, 2011 meeting
3. Governance Committee Report - Review & approve recommendations developed at the December 21, 2011 meeting
4. Approval of Minutes of December 21, 2011 Meeting
5. Review of IDA financial status for the year ended December 31, 2011
6. Bank Signatories – Signature Card & Resolution
7. ABO Requirements:
  - a. Review and revise (if necessary) the IDA Mission Statement
  - b. Sign Annual Code of Ethics & Fiduciary Responsibilities Statements
  - c. Complete Board Evaluation Forms for submission to ABO
8. Update on current Projects in process and grant awards
9. Executive Session
10. New Business
11. Adjournment

**Note – Meeting will be held at 34 Gleneida Avenue, Carmel, NY 10512.**