



Putnam County Industrial Development Agency

2 Route 164, Suite 2B

Patterson, NY 12563

845-808-1031 www.putnamida.com

Agenda – Governance Committee Meeting
Lower-Level Conference Room, 2 Route 164, Patterson, NY 12563
January 14, 2019
Prior to Audit Committee and Regular Board Meetings

Call to Order – 6:00PM

Roll Call:

Review/Approve UTEP and Policies

- Agency By-laws
- Uniform Tax Exemption Policy
- 2018 Mission Statement – see update from TW
- 2017 Performance and Operations Report - see update from TW
- Board of Directors’ Duties and Responsibilities
- Code of Ethics
- Conflict of Interest
- Internal Control Policy – See Audit Committee
- Investment Policy
- Policies Governing the Use of Authority Discretionary Funds – See Audit Committee
- Procurement Policy
- Property Disposition Policy
- Recapture Policy
- Uniform Tax Exempt Policy
- Whistleblower Protection Policy

Adjourn for Audit Committee meeting prior to Regular Board Meeting: