

Minutes – Governance Committee

Agency Conference Room, 2 Route 164, Patterson, NY 12563

Tuesday, May 20, 2025

Call to Order: 6:17 PM – After Audit Committee and prior to Regular Full Board Meetings

Roll Call: William Nulk, Chairman ✓
Edward Cooke, Vice Chairman A
Joseph Downey, Secretary ✓ Governance Committee Chairman
Michael Karlsson, Board Member ✓
Abby O'Brien, Recording Secretary A
Simon Carey, Board Member ✓
Other Attending:
Mike Lewis, CFO A
Paula Hernandez, PT Exec Director ✓
Heidi Ferrara, Admin Consultant ✓
Mike Stephenson, IT Consultant ✓
Peter McCue, IT Video Support A
Mike Liguori, Project Counsel A
Frank Smith, Agency Counsel _____
Dan Birmingham – Legislative Liaison A

Selection of Governance Committee Officers: Chosen from Full Board;
The Governance Committee comprises Full PCIDA Board Members.
Governance Committee Chair: Joseph Downey
Governance Committee Secretary: Not needed

Simon motioned for Joseph Downey to be Governance Committee Chair and William seconded.

William noted it was not necessary for Secretary of Governance Committee and Michael Karlsson seconded.

2025 Memorandum of Understanding with Putnam County

We used the county for IT support in the past, but as of 2025 we no longer need, doing on our own. No financial assistance in 20224 and so far into 2025.

2025-4-22-1 Omnibus Resolution:

Discussion of items – Agency Fees, UTEP, Agency Policies

Discussed to move the Omnibus Resolution to Board Meeting for approval with the understanding that as the year goes we can revisit policies to update or change as needed.

Approval of 2024-4-21-1 Omnibus Resolution: *To move forward to board to approve*

Agency Fees: *Move forward to board to review and approve*

Motion: Joseph Downey, Second: Simon Carey Result: Yes

UTEP : *Move forward to board to review and approve*

Motion: Joseph Downey, Second: Michael Karlsson Result: Yes

Adjournment:

Motion: William Nulk, Second: Mike Karlsson

Adjournment: **6:32 PM**