

April 28, 2026

**VIA CERTIFIED MAIL / RETURN RECEIPT REQUESTED**

**TO: THE CHIEF EXECUTIVE OFFICERS OF THE AFFECTED TAXING JURISDICTIONS**

Hon. **Kevin Byrne**, Putnam County Executive

**The Putnam County Legislature**

Hon. **Joseph Castellano**, Town of Southeast Supervisor

**The Town Board, Town of Southeast**

Dr. **Michelle Gosh**, Superintendent, Brewster Central School District

**The Board of Education, Brewster Central School District**

**RE: NOTICE OF INTENT TO ADOPT AUTHORIZING RESOLUTION:**

The 20 Fields Lane Project/Kinsley Group Inc.

Tax ID: 7.-2-25.2

Dear Honorable Officials of the Affected Taxing Jurisdictions:

**PURSUANT TO** the policies of the Putnam County Industrial Development Agency (the "Agency") and in follow-up to the Public Hearing held on April 22, 2026, please be advised that the Agency intends to consider an **Authorizing Resolution** for the above-referenced Project at its upcoming meeting on **May 19, 2026**.

**Project Overview: The 20 Fields Lane Project/Kinsley Group**

The Project involves the acquisition, construction, renovation, furnishing and equipping of a facility located on approximately 10.029+/- acre parcel of land at 20 Fields Lane, in the Town of Southeast, to be used for an office and warehouse.

**Proposed Financial Assistance**

As discussed during the public hearing process, the Agency contemplates providing the following assistance to the Applicants:

- **Real Property Tax Abatement:** A 10-year PILOT Agreement in accordance with the Agency's UTEP.
- **Sales and Use Tax Exemption:** Not to exceed \$243,160.
- **Mortgage Recording Tax Exemption:** Not to exceed \$38,804.

**Final Review Materials**

Enclosed please find the **Final Cost-Benefit Analysis** that includes the **proposed PILOT Schedule** which the Agency Board will review prior to taking final action. These documents reflect the anticipated fiscal impact on the Town of Southeast, Putnam County, and the Brewster Central School District.

Should your jurisdiction have any final comments regarding the proposed Authorizing Resolution or the terms of the PILOT Agreement, please submit them in writing to the Agency no later than 3:00 PM on May 19<sup>th</sup>.

Thank you for your continued cooperation in our efforts to promote economic development within the region.

Very truly yours,




William Nulk, Chairman  
Putnam County IDA

**Enclosures:**

1. Public Hearing Notes
2. Inducement Resolution
3. Final Cost-Benefit Analysis including proposed PILOT Schedule
4. Project Application

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<p>1. Article Addressed to:</p> <p><u>The Putnam County Legislature</u> <u>40 Gleneida Ave</u> <u>Carmel, NY 10512</u></p>  <p>9590 9402 9784 5266 3910 28</p>	<p>3. Service Type</p> <p><input type="checkbox"/> Adult Signature <input type="checkbox"/> Priority Mail Express®</p> <p><input type="checkbox"/> Adult Signature Restricted Delivery <input type="checkbox"/> Registered Mail™</p> <p><input type="checkbox"/> Certified Mail® <input type="checkbox"/> Registered Mail Restricted Delivery</p> <p><input type="checkbox"/> Certified Mail Restricted Delivery <input type="checkbox"/> Signature Confirmation™</p> <p><input type="checkbox"/> Collect on Delivery <input type="checkbox"/> Signature Confirmation Restricted Delivery</p> <p><input type="checkbox"/> Collect on Delivery Restricted Delivery <input type="checkbox"/> Insured Mail <input type="checkbox"/> Registered Mail Restricted Delivery (over \$500)</p>
<p>2. Article Number (Transfer from service label)</p> <p><b>9589 0710 5270 2519 1938 12</b></p>	
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Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$10.00

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage \$4.14

**Total Postage and Fees \$13.84**

Sent To The Putnam County Legislature  
Street and Apt. No., or PO Box No. 40 Gleneida Ave.  
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Extra Services & Fees (check box, add fee as appropriate)	\$4.44	3
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00	
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
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Postage	\$4.14	
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