PARIS
Public Authorities Reporting Information System

Procurement Report for Putnam County Industrial Development Agency

Fiscal Year Ending: 12/31/2025

Run Date: 03/25/2026
Status: CERTIFIED
Certified Date : 03/25/2026

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://putnamida.com/wp-content/uploads/2025/05/PCIDA-Procurement-Policy.pdf
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Advance Technologies & Communications	**Address Line1**	21 Warwick Road
Type of Procurement	Telecommunication Equipment or Services	**Address Line2**	
Award Process	Authority Contract - Non-Competitive Bid	**City**	CARMEL
Award Date	1/1/2023	**State**	NY
End Date		**Postal Code**	10512
Fair Market Value	$9,000.00	**Plus 4**	
Amount	$7,570.00	**Province/Region**	
Amount Expended For Fiscal Year	$7,570.00	**Country**	United States
Explain why the Fair Market Value is Less than the Amount	One-time additional equipment and upgrades needed to maintain office needs.	**Procurement Description**	IT, server services

2. Vendor Name	BRIM & BRAND LLC	**Address Line1**	170 Kent Shore Drive
Type of Procurement	Technology - Consulting/Development or Support	**Address Line2**	
Award Process	Authority Contract - Competitive Bid	**City**	CARMEL
Award Date	5/1/2021	**State**	NY
End Date		**Postal Code**	10512
Fair Market Value		**Plus 4**	
Amount	$7,346.16	**Province/Region**	
Amount Expended For Fiscal Year	$7,346.16	**Country**	United States
Explain why the Fair Market Value is Less than the Amount		**Procurement Description**	IT SUPPORT SERVICES

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3. Vendor Name	Heidi Ferrara	Address Line1	10 Valley Road
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CARMEL
Award Date	2/18/2024	State	NY
End Date		Postal Code	10512
Fair Market Value	$30.00	Plus 4	
Amount	$11,287.50	Province/Region	
Amount Expended For Fiscal Year	$11,287.50	Country	United States
Explain why the Fair Market Value is Less than the Amount	$30 is the per hour rate.	Procurement Description	Admin-Bookkeeping Services

4. Vendor Name	Hogan Rossi Liguori - Attorneys At Law	Address Line1	3 Starr Ridge Road
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	BREWSTER
Award Date	1/18/2024	State	NY
End Date		Postal Code	10509
Fair Market Value	$450.00	Plus 4	
Amount	$5,604.22	Province/Region	
Amount Expended For Fiscal Year	$5,604.22	Country	United States
Explain why the Fair Market Value is Less than the Amount	$450 is hourly rate for primary attorney	Procurement Description	Legal Services - Project Counsel

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5. Vendor Name	Huson Valley Trust LLC	Address Line1	P.O. Box 563
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	PATTERSON
Award Date	4/1/2024	State	NY
End Date		Postal Code	12563
Fair Market Value	$12,000.00	Plus 4	
Amount	$12,000.00	Province/Region	
Amount Expended For Fiscal Year	$12,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Office Space Rental

6. Vendor Name	PKF O'CONNOR DAVIES	Address Line1	500 MAMARONECK AVENUE
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	HARRISON
Award Date	12/16/2019	State	NY
End Date	1/31/2023	Postal Code	10528
Fair Market Value	$13,000.00	Plus 4	
Amount	$13,000.00	Province/Region	
Amount Expended For Fiscal Year	$13,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount	set fee each year	Procurement Description	AUDIT OF FINANCIAL STATEMENTS

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7. Vendor Name	Paula Hernandez	Address Line1	45 Lincoln Road
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	BREWSTER
Award Date	1/28/2025	State	NY
End Date		Postal Code	10509
Fair Market Value	$450.00	Plus 4	
Amount	$19,305.00	Province/Region	
Amount Expended For Fiscal Year	$19,305.00	Country	United States
Explain why the Fair Market Value is Less than the Amount	$450 is a per week calculation.	Procurement Description	P/T Executive Director

8. Vendor Name	Shilling & Smith, PC	Address Line1	1961 Route 6
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	CARMEL
Award Date	1/1/2022	State	NY
End Date		Postal Code	10512
Fair Market Value		Plus 4	
Amount	$6,405.00	Province/Region	
Amount Expended For Fiscal Year	$6,405.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	General Legal services

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9. Vendor Name	THERESA WAIVADA	**Address Line1**	171 ROUTE 9D
Type of Procurement	Consulting Services	**Address Line2**	
Award Process	Authority Contract - Non-Competitive Bid	**City**	GARRISON
Award Date	10/6/2016	**State**	NY
End Date	12/31/2024	**Postal Code**	10524
Fair Market Value	$0.00	**Plus 4**	3054
Amount	$0.00	**Province/Region**	
Amount Expended For Fiscal Year	$0.00	**Country**	United States
Explain why the Fair Market Value is Less than the Amount		**Procurement Description**	IDA COMPLIANCE & CONSULTING SERVICES Service terminated 12/31/2024 - Consultant has retired.

Additional Comments